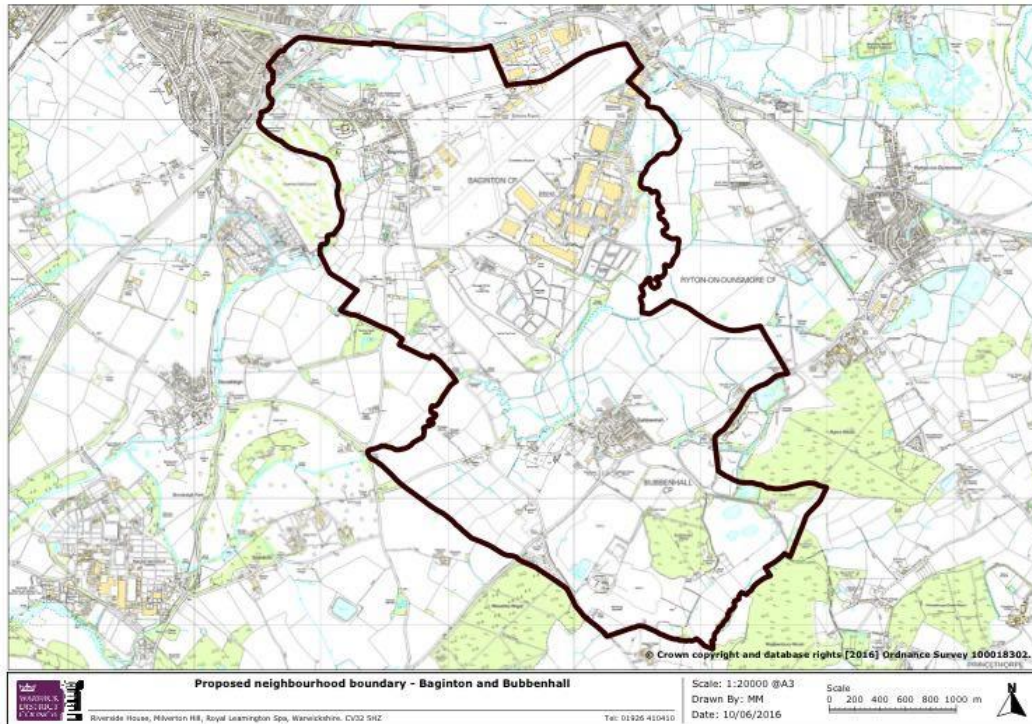


Memorandum of Agreement

Baginton and Bubbenhall Parish Councils

The Parish Councils of Baginton and Bubbenhall (the two Parish Councils) have agreed to pursue a Joint Neighbourhood Plan.

1. The area for which an application has been made to Warwick District Council for designation is shown on the plan below.



2. Each Parish Council shall nominate two Members, plus its Chair or his/her representative, to the Neighbourhood Plan Steering Group (SG). The SG shall nominate a chair, who may authorise others to carry out any part of the work involved.
3. The two Parish Councils have determined to appoint Messrs Kirkwells to provide professional guidance and assistance in the preparation of the Neighbourhood Plan in accordance with their Proposal dated October 2014, a copy of which is also to be appended. Their fees are broken down in detail and comprise of four stages, totalling £13,140. A further sum for leafleting, printing, room hire etc., is to be allowed.

Initially funding of £9,000 is understood to be available from Government via Locality. Each of the two Parish Councils will be responsible for one half of the total cost and is to allocate a sum of £3,000 in its budget for the Neighbourhood Plan, making an available total of £15,000.

Costs are to be monitored and reported to each Parish Council at their regular meetings. A firm cap is to be put on those costs reflecting the funds available and no further expenditure authorised without agreement of the two Parish Councils. Further grant funding is to be sought

by the two Parish Councils, with the assistance of Kirkwells, by way of further grant applications if appropriate.

4. Baginton and Bubbenhall Parish Councils will assume responsibility for the administration, including the financial administration, and will provide to each of the other Parish Councils such information as it may reasonably require.

June 2016

Baginton

Bubbenhall